



APPLICATION FORM

NAVY CHILDREN SCHOOL

New Navy Nagar, Colaba, Mumbai, Maharashtra - 400 005
Telephone No. 8291614970, 8692800401 Email: prin.ncs.mb@gmail.com

Post applied for CLERK

1. Name of the Candidate:.....
(IN BLOCK LETTERS)
 2. Date of Birth..... Age as on 01 Jul (Current Year).....
 3. Mobile No.....Alternate contact No.....
 4. Present Address
 5. Permanent Address:.....
 6. Email address:.....
 7. Marital Status:.....
 8. No. of Children:..... Age of Children i).....ii).....iii).....
 9. Last Rank on retirement (if applicable):.....
 10. Present Designation & Office address
 11. Educational Qualification:
- (Please fill up all your educational details from secondary to your latest educational Qualification clearly in **enclosure – I** of this application form)
12. Total Year of Experience: (Service + Civil) :yr +.....yr =yr
(Please fill up all your experience details clearly in **enclosure – II** of this application form)

CANDIDATE
COLOR
PASSPORT SIZE
PHOTOGRAPH

13. Achievements / Awards / Commendation / Appreciation Certificates:
(If any)

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.....
.....
.....
.....
.....

14. Why do you consider yourself best suitable for this post?

15. Any other additional information would you like to mention?

16. Details of any two contact References from your previous/present organisation:

Ser.	Name	Designation and Address	Mob.No.
1.			
2.			

Date:

Signature of the candidate

Navy Children School, Mumbai
Application Form
Enclosure- I

Educational Qualification:

Please fill up all your details from secondary to your latest educational Qualification clearly

* If the final result is in grade indicate the equivalent %

Name of the Examination	Name of the School / University	Year of Passing	% of Marks with Division*	Mode: Regular / Correspondence
X				
XII				
Graduate				
Post Graduate				
Others				

Checklist of the documents to be attached

Ser.	List of Documents	Attachments (Please tick)
1.	Birth Certificate / Higher Secondary Certificate.	Yes / No
2.	All mark sheet copies from secondary to latest Educational Qualification.	Yes / No
3.	Graduation / Post Graduation Certificate.	Yes / No
4.	Appreciation/Achievement Certificate (if Applicable)	Yes / No
5.	Experience Certificate obtained from various organisations	Yes / No
6.	Duly filled Enclosure I (Educational Qualification Details)	Yes / No
7.	Duly filled enclosure II (Total Year of Experience)	Yes / No
8.	List of any other Proven Credentials.	Yes / No
9.	Photo copy of Aadhar Card	Yes / No
10.	Service Record copy (If Applicable)	Yes / No

NOTE: INCOMPLETE APPLICATION WILL NOT BE SHORTLISTED.