NAVY CHILDREN SCHOOL KARANJA

(A CBSE - affiliated school under the aegis of the Navy Education Society)

INVITES FOR APPLICATIONS FOR THE RECRUITMENT AGAINST THE FOLLOWING VACANCIES

(FOR COMMON WRITTEN TEST SCHEDULED ON 05 DEC 26- SATURDAY)

Ser	Vacancies	Educational Qualification
Primary Teachers (PRTs)		
1.	PRT (General + Hindi)	(i) A Bachelor's Degree completed as a regular course from any recognised University/Institution, with minimum 55% marks in aggregate AND Bachelor of Education/D El Ed or equivalent completed as a regular course from a University/ institution recognised by Govt. of India/UGC/AICTE/National Council of Teacher Education with at least 50% marks. **OR** Senior Secondary (Class XII or its equivalent) from a recognised board with minimum 55% marks aggregate **AND** two-year Diploma in Elementary Education/four-year Bachelor of Elementary Education completed as a regular course from a recognised university/institution with at least 50% marks. (ii) Preference will be given to candidates having experience of teaching in reputed foundational and preparatory stage CBSE Schools. (iii) Age limit 21 to 50 year as on 01 Jul 26.
Trained Graduate Teachers (TGTs)		
2.	TGT (English, Hindi, Social Science, Sanskrit, Science)	(i) Bachelor's Degree in relevant subject studied as a regular course and qualified with at least 55% marks with relevant subject from a recognised university/institution. (ii) Bachelor of Education Degree in relevant subject or equivalent completed as a regular course from a university/institution recognised by Govt. of India/ UGC/ AICTE/National Council of Teacher Education with at least 50% marks. (iii) Should have studied the relevant subject at Senior Secondary also. (iv) Preference will be given to the candidates having regular Master's Degree in relevant subject from a recognised university and /or experience of teaching in relevant subject in recognized CBSE schools. (v) Age limit 21 to 50 year as on 01 Jul 26.
Post Graduate Teachers (PGTs)		
3.	PGT (Mathematics & Physical Education)	(i) Master's Degree in relevant subject completed as regular course with at least 55% marks from a recognised university/institution. (ii) Bachelor of Education Degree in relevant subject or equivalent completed as a regular course from a university/institution recognised by Govt. of India/ UGC/ AICTE/National Council of Teacher Education with at least 50% marks. (iii) Should have studied requisite subject at both Senior Secondary and Graduation levels. (iv) Preference will be given to candidates having experience of teaching relevant subject in recognised CBSE Schools. (v) Age limit 21 to 50 year as on 01 Jul 26.

4.	BVT	(i) Senior Secondary Class (Class XII or its equivalent) from a recognized board with minimum 55% marks aggregate. (ii) 2 year Diploma in Nursery Teacher Education/Pre-school Education/Early Childhood Education programme or equivalent or B.Ed completed as a regular course with at least 50% marks from a recognised university/institution. (iii) Preference will be given to candidates having experience of teaching in reputed Foundational stage school. (iv) Age limit 21 to 50 year as on 01 Jul 26.
5.	Lab Assistant	(i) 10+2 in Science/ Diploma/ Degree in relevant skill domain (AI, Robotics, Computer Applications etc)/ Lab Technician Course completed as a regular course from any Institution recognised by the Govt of India/ UGC/ AICTE, with minimum 55% marks aggregate in the relevant subject. (ii) Graduation in Science subject with at least 50% marks and experience in recognised CBSE schools would be desirable. (iii) Age limit 21 to 50 year as on 01 Jul 26.
Non core subject teacher & Non teaching staff/ Administrative staff		
6.	Dance Teacher	(i) Bachelor's Degree in Dance or its equivalent from a recognized University institute. (ii) Candidate with teaching experience will be given preference. Should be able to work on Computer. (iii) Candidate should be having the experience of planning and conducting cultural programs of the school in at least three different dance categories. (iv) Age limit 21 to 50 year as on 01 Jul 26.
7.	Yoga Teacher	(i) Graduate in any discipline with degree/ Diploma in Yoga from recognized university. (ii) Preference will be given to candidates who have completed BPED degree from a recognised university or institution. (iii) Age limit 21 to 50 year as on 01 Jul 26.
8.	Counsellor	(i) Bachelor's Master's degree in Psychology/ Child development with one-year Certificate/ diploma in Counselling. Or Graduate/ Post Graduate with Diploma in Career Guidance and Counselling. (ii) Valid registration with the Rehabilitation Council of India would be desirable. (iii) Preference should be given to candidates having experience of teaching in reputed Foundational and Preparatory stage/ CBSE/ school (s) (iv) Age limit 21 to 50 year as on 01 Jul 26

9.	Art and Craft	(i) Graduation in relevant subject with at least 55% marks and experience in recognised CBSE schools would be desirable. (ii) Age limit 21 to 50 year as on 01 Jul 26.
10.	IT Assistant	(i) Diploma in IT or Hardware Maintenance. Or 10+2 with ITI/ or Certificate course in IT or Hardware maintenance (or equivalent qualification in Armed Forces). (ii) At least three years of experience with adequate knowledge of maintenance of IT Hardware and Campus Area Network in a reputed organisation. (iii) Good working proficiency in Microsoft Office tools Excel, Word and Power Point. (iv) Ability to correspond independently in English. (v) Preference should be given to the candidates having at least five years, relevant experience in the rank of PO or above, or equivalent in the Army/ IAF. (iii) Age limit 21 to 50 year as on 01 Jul 26.
11.	Administrative Manager	(i) Bachelor's Degree or equivalent qualification in the Armed Forces. (ii) Ability to communicate in English (spoken/ written) independently and supervise/ do general office administrative work. Working knowledge of computer applications/ file management/ service rules/ AI tools/ ERP software/ and should be proficient in using Microsoft Office software. (iii) Admin experience of at least 5 years in the rank of PO or equivalent in the Army and Air Force and/ or in above ranks. Or At least 10 years' experience as Clerical Staff or equivalent in a CBSE school. (iv) Age limit 30 to 50 year as on 01 Jul 26.

Notes:-

(a) Age to be between 21 to 50 years as on 01 Jul 2026.

(The Upper age limit for the Ex-NCS teachers will be relaxed by the number of years of his/ her carried forward experience of teaching in previous NCS, subject to the individual's age not exceeding 55 years)

(b) Other Common Requirements/ Guidelines.

(i) Should possess good personality with excellent communication skills in English and ability to communicate in Hindi.

(ii) Should possess working knowledge of computers/AI tools/ERP software/LMS packages and should be proficient in using Microsoft Office Software.

(iii) Should be physically and medically fit and should posses

(c) Age Relaxation for ex- Naval School Staff. The upper age limit for ex Naval School staff shall be relaxed by the number of years of their carried forward experience in previous Naval Schools, subject to the individual's age not exceeding 55 years.

(d) ***B.Ed through Distance Education***. Candidates who have acquired B.Ed in distance Education mode before the year 2014 and are in possession of 05 (Five) or more years of teaching experience in CBSE recognised schools shall also be considered for recruitment to various teaching posts, provided they fulfill other eligibility conditions.

(e) Application forms can be downloaded from school website (**ncskaranja.nesnavy.in**). Dully filled application form is to be submitted along with self-attested copies of testimonials of educational/ professional qualifications, experience, achievements etc by **REGISTERED OR SPEED POST ONLY** so as reach NCS Karanja at the address mentioned in the application on or before **22 Nov 26. APPLICATIONS WILL NOT BE ACCEPTED BY HAND.** Applicants are requested to check the school website for details of Common Written Test (CWT).

(f) Candidates are to ensure the correctness of all personal particulars, email id and mobile numbers while filling up the application form. All communication from the school (if any and as applicable) will be made **ONLY** to the email id and mobile number provided by the candidate.

(g) Applications incomplete in any respect will be summarily rejected and no correspondence in this regard will be entertained.

(h) Applications received after due date will not be considered under any circumstances whatsoever and will be rejected. NCS Karanja will not be responsible for postal delays or delay in submission of application due to any exigency and no correspondence will be entertained regarding the same to all intents and purposed whatsoever.

(j) No TA / DA and Boarding/ Lodging will be made available by NCS Karanja for any candidate attending the CWT. Candidates are required to make own arrangement for the stay.

(k) The school administration reserves the right to cancel/ amend any vacancies for administrative reasons.

(l) All candidates to be in possession of original experience and educational certificates, failing which they will not be allowed to appear for interview.

Application form fees: - Rs.100/-
Account Details: -
Account Name: - NCS Karanja
Bank Name: - State Bank of India
Branch: - N S Karanja
Account no: - 38844881146
IFSC Code:- SBIN0015222

CWT is scheduled on Saturday, 05 Dec 26 at NCS, Naval Station Karanja, Uran, Raigarh, Maharashtra- 400 704
DETAILS OF COMMON WRITTEN TEST : AY 2027- 28

SER	DATE	EVENT
1.	22 NOV 26	LAST DATE OF RECEIPT OF APPLICATIONS ALONG WITH SELF ATTESTED COPIES OF CERTIFICATES BY SPEED POST.
2.	01 DEC 26	LIST OF CANDIDATES SHORTLISTED FOR COMMON WRITTEN TEST (CWT) WILL BE UPLOADED ON SCHOOL WEBSITE.
3.	05 DEC 26	COMMON WRITTEN TEST (CWT) AT NCS KARANJA, NAVAL STATION KARANJA, MAHARASHTRA- 400 704

SCHEDULE OF WRITTEN TEST

Ser.	Category	Date	Timing of Written Test	Reporting Time
1.	PGT	**05 Dec 26 (Saturday)**	0900-1100hrs	0830hrs
	BVT			
2.	TGT		1130-1330hrs	1100hrs
3.	PRT		1430-1630hrs	1400hrs
4.	Lab Assistant		1130-1330hrs	1100hrs
5.	Non core subject teacher & Non teaching/ administrative staff			