

NAVY CHILDREN SCHOOL, ARAKKONAM

PROFORMA FOR ADMISSION FOR CATEGORY 3A to 4B (Academic Year 2026-27)

1. Name of Child : _____
2. Name of Parent : _____
3. Class to which admission is sought:
4. Category:(*put tick mark against applicable category*)

1A	1B	1C	2	2A	2B	3	3A	3B	3C	4A	4B

(Refer Appendix-A below for category details)

5. Details of the Child:-

(a)	Name of the Child (in block letters as per TC/Birth Certificate; whichever is applicable)	
(b)	Date of Birth	(DD) (MM) (YYYY)
	Date of Birth (in words)	
(c)	Gender	
(d)	Religion	
(e)	Nationality	
(f)	Mother Tongue	
(g)	Aadhar Number of child	
(h)	Previous school attended	
(j)	Class & Section last attended	
(k)	Health issues if any	

6. **Details of Parent:-**

Name of Father: (Rank and Designation if applicable)			
Name of Mother: (Rank and Designation if applicable)			
Residential Address			
E-Mail Address			
Service		Unit	
Mobile Number of Father		Mobile Number of Mother	
Whether NCS staff	Yes / No	Pay Scale (applicable for Defence Civilian staff only)	

7. **Choose the Correct Details as per Category**

(Refer Appendix-A below for Category details. Fill applicable columns only)

<u>Category 1A:Wards of personnel from other Services</u>		
(a)	Whether deputed to Indian Navy and posted in station/city	Yes/No
(b)	Whether serving in Tri-service organization in station/ city	Yes/No
(c)	Whether a Widow of IAF/Indian Army personnel	Yes/No
<u>Category 1B:Wards of personnel from other Services</u>		
(a)	Whether serving personnel of other services not on deputation with <i>IN</i> or posted in Tri-service organization but posted in station/city	Yes/No
(b)	Whether Serving personnel of Indian Coast Guard (ICG)	Yes/No
<u>Category 1C:</u>		
(a)	Whether ESM of <i>IN</i> residing in the city/station retired with pension	Yes/No
(b)	Whether invalidated out on medical grounds with pension	Yes/No
(c)	Whether Serving personnel from other service chosen the city/station as Selected Place of Residence (SPR)	Yes/No
(d)	Wards of NCS staff	Yes/No

Category 2: Wards of ESM of IN not residing in the city/ station

(a)	Whether retired with pension	Yes/No
(b)	Whether invalidated out on medical grounds with pension	Yes/No

Category 2A: Wards of ESM of other Services

(a)	Whether retired with pension	Yes/No
(b)	Whether invalidated out on medical grounds with pension	Yes/No

Category 2B:

(a)	Whether Defence civilians working with IN in the same city/ station	Yes/No
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Category 3: Wards of ESM of IN

(a)	Whether retired without pension	Yes/No
(b)	Whether invalidated out on medical grounds without pension	Yes/No

Category 3A: Wards of ESM of other Services

(a)	Whether retired without pension	Yes/No
(b)	Whether invalidated out on medical grounds without pension	Yes/No

Category 3B:

(a)	Whether personnel of all three Services who are not categorised as ESM	Yes/No
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Category 3C:

(a)	Whether Defence civilians working with other Services posted in same station/ city	Yes/No
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Category 4A:

(a)	Whether Grand parents served in any Services	Yes/No
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Category 4B:

(a)	Others (Civilians)	Yes/No
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Declaration:

I certify that the information provided in this application form is true and accurate to the best of my knowledge.

Place: Signature :

Date : Name :

Enclosures to be attached:

- (i) Copy of Aadhar card of child (mandatory)
- (ii) Copy of Birth Certificate of child (mandatory)
- (iii) Service certificate of parent (if applicable)
- (iv) Copy of Discharge certificate & PPO (for ESM only)
- (v) Copy of movement order(if applicable)
- (vi) Copy of pay certificate (for Defence civilians only)
- (vii) Proof of Residence/SPR at Arakkonam (if applicable)
- (viii) Relationship Certificate (if applicable)
- (ix) Medical certificate (if applicable)
- (x) Posting Order (if applicable)
- (xi) Death Certificate (if applicable)

Note:

Duly filled in Application Form along with necessary enclosures mentioned above may be submitted to the office of Director, NCS (Ark) on the following address by hand.

“THE PRINCIPAL, NAVY CHILDREN SCHOOL, INS RAJALI, ARAKKONAM – 631 006”

Timing: 1000 hrs to 1200 hrs (on all working days)

Appendix–A

List of Categories for Admission:

Category	Remarks
Category-1 Wards of Naval Personnel & DSC	(a) Serving Naval Personnel including Defence Security Corps (DSC) posted in station/ city (b) Family staying in separated family/ selected place of residence (SPR) accommodation in station/ city, serving personnel on deputation with other organizations (eg.NSG, DRDO etc) posted in station/ city, superannuated service personnel who exercised choice of home station in last one year of service. (c) Widows of Naval personnel/DSC
Category-1A Wards of Personnel from Other Services	(a) Serving Personnel on deputation with Indian Navy and posted in station/ city (b) Personnel serving in Tri-service organization in station/ city. (c) Widows of IAF/Indian Army personnel
Category-1B Wards of Personnel from Other Services	(a) Serving Personnel of other services not on deputation with <i>IN</i> or posted in Tri-service organization but posted in station/ city. (b) Serving personnel of Indian Coast Guard(ICG).
Category 1C	(a) Wards of ESM of <i>IN</i> residing in station/city:- (i) Who retired with pension (ii) Who invalidated out on medical grounds with pension (b) Wards of serving personnel from other services who have chosen the city/ station as SPR. (c) Wards of NCS Staff
Category 2	Wards of ESM of <i>IN</i> not residing in station/city:- (i) Who retired with pension (ii) Who invalidated out on medical grounds with pension
Category 2A	Wards of ESM of other services:- (i) Who retired with pension (ii) Who invalidated out on medical grounds with pension
Category 2B	Wards of Defence civilians working with <i>IN</i> in the same station/ city.

Category 3	Wards of ESM of <i>IN</i> :- (i) Who retired without pension (ii) Who invalidated out on medical grounds without pension
Category 3A	Wards of ESM of other services:- (i) Who retired without pension (ii) Who invalidated out on medical grounds without pension
Category 3B	Wards of personnel of all three services who are not categorised as ESM.
Category 3C	Wards of Defence Civilians working with other services posted in same city/ station.
Category 4A	Grand Children of Service personnel
Category 4B	All others (civilians)