NAVY CHILDREN SCHOOL
KARWAR

Invites applications for the posts of Headmistress, PGT (Psychology, Physics, Chemistry, Biology, Economics, Business Study, Accountancy, Computer Science, Political Science and History), TGT (English, Maths, SST, Sanskrit, Science, & Hindi), PRT (General & Hindi), Counsellor & Assistant Librarian.

Navy Children School, Karwar is a CBSE Co-ed Senior Secondary School administered by the Indian Navy. The school is equipped with the latest educational aids and infrastructure.

Incomplete applications will not be considered. Details of various posts are appended below:

Post	Eligibility
Headmistress	➢ **Age Limit: 35 to 50 years.** ➢ Bachelor's Degree studied as a regular course with at least 55% from a recognized institution/ university. ➢ Bachelor of Education studied as a regular course with at least 50% of marks from a recognized institution/university. ➢ Three years' experience as Headmistress (Primary / Foundational / Preparatory section) in recognized CBSE Schools. **OR** ➢ Combined teaching experience of at least seven years as PRT and BVT out of which at least three years should be as PRT, in any recognized CBSE school. ➢ Excellent communication skills in English with ability to converse in Hindi and working knowledge of using Computer Applications/MS Office/ERP Software/AI Tools/Data Sciences in administration of the school.
(PGT) **(a) Psychology** **(b) Physics** **(c) Chemistry** **(d) Biology** **(e) Economics** **(f) Business Study** **(g) Accountancy** **(h) Political Science** **(j) History**	➢ **Age Limit: 21 to 50 years.** ➢ Master's degree in relevant subjects completed as a regular course with at least 55% marks from a recognized university/ institution. ➢ Bachelor of Education Degree in relevant subject or equivalent completed as a regular course from a University / Institution recognized by Govt. of India/UGC/AICTE/National Council of Teacher Education with a least 50% marks. ➢ Should have studied the requisite subject at both the Senior Secondary and the Graduation levels. ➢ Preference will be given to the candidates having experience of teaching relevant subjects in recognized CBSE Schools (s).

(PGT) **Computer Science**	➢ **Age Limit: 21 to 50 years.** ➢ B.E., B. Tech. (Computer Science)/ BCA/ MCA/ M.Sc. (Computer Science), M.Sc. (Electronics with Computer Science Component)/ M. Sc. (IT)/ B. Sc. (Computer Science). **OR** ➢ Bachelor's/Master's degree in any Science Subject/Mathematics from a recognized University with Post Graduate Diploma in Computer application from government recognized University/Institute. **OR** ➢ Post Graduate degree in any subject with Post Graduate Diploma in Computer application from government recognized University/ 'O' level from DOEACC. **OR** ➢ Post Graduate degree in any subject with a minimum 'A' level from DOEACC.
(TGT) (**a) English** **(b) Maths** **(c) SST** **(d) Sanskrit** **(e) Science** **(f) Hindi**	➢ **Age Limit: 21 to 50 years.** ➢ Bachelor Degree in relevant subject studied as a regular course and qualified with at least 55% marks with relevant subject from a recognized university/institution. ➢ Bachelor of Education Degree in relevant subject or equivalent completed as a regular course from a University / Institution recognized by Govt of India/UGC/AICTE/National Council of Teacher Education with a least 50% marks. ➢ Should have studied the relevant subject at Senior Secondary also. ➢ Preference will be given to the candidates having regular Masters' Degree in relevant subject from a recognized university and/or experience of teaching in relevant subject in recognized CBSE School(s).
PRT **(a) General** **(b) Hindi**	➢ **Age Limit: 21 to 50 years.** ➢ Bachelor Degree completed as a regular course from any recognized university / Institution, with minimum 55% marks aggregate AND Bachelor of Education / D El Ed or equivalent completed as a regular course from a university/ Institution recognized by Govt of India / UGC/AICTE/ National Council of Teacher Education with at least 50% marks. **OR** ➢ Senior Secondary (Class XII or its equivalent) from a recognized board with a minimum 55% marks aggregate AND two-year Diploma in Elementary Education/four-year Bachelor of Elementary Education completed as a regular course from a recognized university/institution with at least 50% marks. ➢ Preference will be given to candidates having experience teaching in reputed Foundational and Preparatory stage CBSE school(s).

Counsellor	➢ **Age Limit: 21 to 50 years.** ➢ Bachelor's/Master's degree in Psychology / Child Development with one-year Certificate / Diploma in Counselling. **OR** ➢ Graduate / Post Graduate with Diploma in Career Guidance and Counselling. ➢ Valid registration with the Rehabilitation Council of India would be desirable. ➢ Preference would be given to candidates having experience of teaching in reputed Foundational and Preparatory Stage/CBSE/ School(s).
Assistant Librarian	➢ **Age Limit: 21 to 50 years.** ➢ 10 + 2 with one year Diploma in Library Science completed as a regular course from any University / Institution recognized by the Govt of India/UGC/AICTE, with minimum 55% marks aggregate in the relevant subject.

Note:

Other Common Requirements / Guidelines

(a)   Should have a good personality with excellent communication skills in English and the ability to communicate in Hindi.

(b)   Should know about computers and should be proficient in using Microsoft Office software.

(c)   Application forms can be downloaded from the school website **www.ncskarwar.com (https://ncskarwar.com/download1.php)**

(d)   **The duly filled form along with Resume, Certificates, etc., should be submitted at NCS, Karwar by hand or via post by 30 May 2025.   Shortlisted candidates will be informed telephonically.**

(e)   Further queries kindly contact Navy Children School, Karwar at **08382-235055. Mob. 9035736101 or mail at recruitment.ncskar@gmail.com between 0900 - 1500 hrs.**

*Note: All short-listed candidates are required to appear for the Common Written Test (CWT), which is scheduled on 14 June 2025 at NCS, Karwar.

SCHEDULE OF WRITTEN TEST			
Category	**Date of Exam**	**Timing of Written Test**	**Reporting Time**
PGT	**14 June 2025 (Saturday)**	0900 – 1100 h	0830 hrs
TGT		1130 – 1330 h	1100 hrs
PRT		1430 – 1630 h	1400 hrs

Note:- Kindly carry ORIGINAL ID Proof (Aadhar Card / Driving License).

SYLLABUS FOR COMMON WRITTEN TEST (CWT)

(A) **The format of the Common Written Test (CWT) will be as under:**

(i) **Section A:** Objective-type questions for testing English, child Psychology, Teaching Methodologies, Logical Reasoning, General Awareness, Numerical Ability, and Personality.

(ii) **Section B:** Objective-type question of the concerned subject of teaching.

(iii) **Section C:** Essay-type questions on education-related general topics to assess the Writing Skills, Logical Thinking, and Psychology of candidates.

(B) **It will be mandatory for all candidates to score at least 50% marks to qualify for the written test, to be considered for an interview: -**

Ser	Category of Teacher	Distribution of Marks (Max 100 Marks)		
		Section A	**Section B**	**Section C**
(i)	PGT	20	70	10
(ii)	TGT	30	60	10
(iii)	PRT	40	50	10

DETAILS OF POSTS REQUIRED FOR RECRUITMENT
NAVY CHILDREN SCHOOL, KARWAR

SER	CATEGORY	SUBJECTS
1.	Headmistress	
1.	PGT	Psychology
2.	PGT	Physics
3.	PGT	Chemistry
4.	PGT	Biology
5.	PGT	Economics
6.	PGT	Accountancy
7.	PGT	Business Study
8.	PGT	Political Science
9.	PGT	History
10.	PGT	Computer Science
1.	TGT	English
2.	TGT	Maths
3.	TGT	SST
4.	TGT	Sanskrit
5.	TGT	Science
6.	TGT	Hindi
1.	PRT	General
2.	PRT	Hindi
1.	Counsellor	
2.	Assistant Librarian	