

## **NAVY CHILDREN SCHOOL, GOA**

### **ADMISSION PROGRAMME FOR ACADEMIC YEAR 2026-27**

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# IMPORTANT INFORMATION

## A. CATEGORIES FOR ADMISSION

All admissions shall be as per the categories mentioned below and would be subject to the availability of seats in the concerned class.

Submission of online admission registration form does not guarantee admission.

### Categories for Admission

0402. All admissions shall be as per the categories mentioned below and would be subject to the availability of seats in the concerned class. For the purpose of admission to Naval Schools, the children shall be placed in the following categories in descending order of priority or as amended by NES from time to time: -

- (a) **Category 1.** Naval personnel: -
    - (i) Serving personnel (incl Defence Security Corps) posted in station/ city.
    - (ii) Family staying in Separated family/ Selected Place of Residence (SPR) accommodation in station/ city, serving personnel on deputation with other organisations (eg NSG, DRDO etc) posted in station/ city, superannuated service personnel who exercised choice of home station in last one year of service.
    - (iii) Widows of *IN* personnel died in action/ while in service.
  - (b) **Category 1A.** Personnel from *IA* and *IAF*: -
    - (i) Serving personnel on deputation with *IN* and posted in station/ city.
    - (ii) Personnel serving in Tri Service organisation in station/ city.
    - (iii) Widows of *IA/ IAF* personnel died in action/ while in service.
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- (c) **Category 1B.** Personnel from *IA* and *IAF*: -
- (i) Serving personnel of *IA* and *IAF* not on deputation with *IN* or posted in Tri- Service organization but posted in station/ city.
  - (ii) Serving personnel of Indian Coast Guard (ICG).
- (d) **Category 1C.**
- (i) ESM of *IN* residing in the city/ station: -
    - (aa) Who retired with pension.
    - (ab) Who invalidated out on medical grounds with pension.
  - (ii) Serving personnel from *IA* and *IAF* who have chosen the city/ Station as SPR.
  - (iii) Wards of school staff, running the school.
- (e) **Category 2.** ESM of *IN* not residing in the city/ station: -
- (i) Who retired with pension.
  - (ii) Who invalidated out on medical grounds with pension.
- (f) **Category 2A.** ESM of *IA* and *IAF*: -
- (i) Who retired with pension.
  - (ii) Who invalidated out on medical grounds with pension.
- (g) **Category 2B.** Defence civilians working with *IN* in the same station/ city.
- (h) **Category 3.** ESM of *IN*: -
- (i) Who retired without pension.
  - (ii) Who invalidated out on medical grounds without pension.
- (j) **Category 3A.** ESM of *IA* and *IAF*: -
- (i) Who retired without pension.
  - (ii) Who invalidated out on medical grounds without pension.
- (k) **Category 3B.** Personnel of all three Services who are not categorised as ESM.
- (l) **Category 3C.** Defence civilians working with *IA* and *IAF* posted in same station/ city.

(m) **Category 4A.** Grand children of service personnel.

(n) **Category 4B.** All others.

**Note.** In case of limited vacancies or tie (for Categories 1A to 4B), a student with higher age may be given priority for admission.

## B. GENERAL INSTRUCTIONS

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### 1) PROCEDURE FOR REGISTRATION -

- a) Visit the school website: [ncsgoa.nesnavy.in](http://ncsgoa.nesnavy.in) and fill out the online registration form.
  - b) Direct admission is applicable only for Category 1.
  - c) Admissions for Category 1A to Category 4B are subject to seat availability & Management approval.
  - d) Submission of Requisite Documents: (Only after confirmation of admission by the school authorities). Applicable for Categories 1A to 4B
  - e) School Fees are to be paid only through the Scientific Study School ERP.
  - f) Login Credentials of Scientific Study School ERP will be shared via SMS on the registered mobile number within 3 working days after admission.
- 2) Stalls will be set up in the school premises for collection of books, stationery, uniform, shoes etc. from 17<sup>th</sup> March to 30<sup>th</sup> March 2026. If you are unable to buy the above during this period then you may procure the same from the following vendors.

#### **RUBY ENTERPRISES**

Shop no 09, Nausena Bazar, Varunapuri  
Contact no. 9810453462

#### **VENDOR FOR BOOKS & STATIONERY**

Write Right Stores / Ankit Books & Stationery  
Opp. NCS Civil Gate, Near Amar Apartments  
Contact: 2510556 / 9881907590

#### **VENDOR FOR UNIFORM & SHOES (GOLA)**

Nikhil Enterprises  
Shop No. 5, Opp. SBI Bank, Mangor Hill, Vasco da Gama  
Contact: 9422593081 / 7387921641

### C. CATEGORY 1

(Children of Serving Naval Personnel).

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#### 3) ADMISSION PROGRAMME FOR CLASS I ADMISSION DETAILS -

Minimum Age Requirement:

The child must have completed 6 years of age as on 31st March of the year in which admission is sought.

a) Dates for Online Registration

w.e.f. 20th February – 15th March 2026

b) Submission of Requisite Documents

20th March 2026 (0900 to 1300 hours)

c) Documents Required

- Self-attested copy of the Birth Certificate (*Original must be produced for verification*)
- Transfer Certificate (Original)
- Form 2A – duly filled Service Certificate (signed by HOD with official department seal) - (*Form available on the school website*)
- Fee payment through School ERP

Note \*\*\*ACADEMIC SESSION FOR CLASS I - The Academic Session for Class I will commence in  
April'26 Exact date will be intimated.\*\*\*

#### 4) CLASSES II TO X & XII ADMISSION DETAILS

a) Date for Online Registration

w.e.f. 20th March 2026

b) Submission of Requisite Documents

w.e.f. 25th March 2026 (0900 to 1300 hours)

c) Documents Required

As mentioned above

- Fee payment through School ERP

Note \*\*\* Class XI admissions will commence only after the CBSE Board Examination results\*\*\*

D. CATEGORY 1A – 4A

(Admission will be granted as per Category Priority)

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5) **ADMISSION PROGRAMME FOR CLASS I ADMISSION DETAILS -**

*(Submission of documents only after confirmation of admission by the school authorities)*

Minimum Age Requirement:

The child must have completed 6 years of age as on 31st March of the year in which admission is sought.

a) Dates for Online Registration

w.e.f. 20th February – 15th March 2026

b) Documents Required - *(All documents to be submitted as applicable, with originals for verification where required)*

- Self-attested copy of Birth Certificate *(Original to be produced for verification)*
- Transfer Certificate (Original)
- Form 2A (Service Certificate) – duly filled, signed by HOD with Department Seal *(Available on the school website)*
- Fee payment through School ERP
- Defence Civilian Category Document – Disclosure format uploaded on the website under admissions, to be submitted on official letterhead with authorised signature & stamp
- Ex-Servicemen Category – Self-attested copy of the Discharge Book

6) **CLASSES II TO X & XII – ADMISSION DETAILS (CATEGORY 1A–4A) -** *(Submission of documents only after confirmation of admission by the school authorities)*

a) Date for Online Registration

w.e.f. 20th March 2026

b) Documents Required –

As mentioned above

c) Fee payment through School ERP

Note \*\*\* Class XI admissions will commence only after the CBSE Board Examination results\*\*\*

## E. CATEGORY 4B – (ALL OTHERS)

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### 7) ADMISSION PROGRAMME FOR CLASS I ADMISSION DETAILS - (Only after confirmation of admission by the school authorities)

#### **Minimum Age Requirement:**

The child must have completed 6 years of age as on 31st March of the year in which admission is sought.

#### a) Dates for Online Registration -

w.e.f. 20th February – 15th March 2026

#### b) Meet and Greet Session -

Meet & Greet' interaction session will be conducted for students towards the end of March 2026.

#### c) Display of Interaction Schedule -

The interaction schedule, along with the online registration form numbers, will be displayed on the school website in the first week of March 2026. Applicants are required to check the website regularly.

#### d) Admission Confirmation -

Admission will be confirmed after successful interaction, and is subject to seat availability and approval of the School Management.



**NAVY CHILDREN SCHOOL**

Airport Road, Dabolim, Goa-403801

**SIGNATURE OF HOD/CO/ O/C**

(Applicable to all serving Navy/Airforce/Army/Coast Guard and Defence Civilian personnel and to be Signed by Commanding Officer/Head of Department/Oi/C Unit).

Certified that the particulars provided by \_\_\_\_\_

Rank : \_\_\_\_\_ No : \_\_\_\_\_ have been verified from the office records and are correct.

Signature : \_\_\_\_\_

Office Seal : \_\_\_\_\_

Rank and Name : \_\_\_\_\_

Date : \_\_\_\_\_

Designation : \_\_\_\_\_

**PRINCIPAL'S REMARKS**

- 1) All documents and date of birth are verified.
- 2) Pension Book of Ex-service personnel checked and found correct

Date :

\_\_\_\_\_  
PRINCIPAL

**FOR OFFICE USE ONLY:**

Date of Admission		Admission to Std	
Admission Number		Category	

Date :

\_\_\_\_\_  
Office Assistant

**MANDATORY FOR CATEGORY 2B (DEFENCE CIVILIANS)**

ON RESPECTIVE OFFICE LETTERHEAD

**TO WHOM IT MAY CONCERN**

It is certified that \_\_\_\_\_ (Name of Employee) \_\_\_\_\_, P.No \_\_\_\_\_ who is serving in the Indian Navy since \_\_\_\_ (Date of joining) \_\_\_\_\_ and currently working in this establishment in the capacity of \_\_\_\_\_ (Designation) \_\_\_\_\_ on Basic Pay Rs. \_\_\_\_\_ (7<sup>th</sup> CPC, Pay Matrix Level \_\_\_\_\_ Cell \_\_\_\_).

This certificate is issued at the request of \_\_\_\_\_ (Name of Employee) \_\_\_\_\_, P.No \_\_\_\_\_, \_\_\_\_\_ (Designation) \_\_\_\_\_ for seeking admission for his/her ward in Navy Children School, Goa.

-SEAL OF THE DEPARTMENT-

SIGNATURE OF DEPARTMENT HEAD